

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held August 20, 2024, at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers attending in person were Derek Cook, Vice Chair; Barbara B. Yarbrough, Secretary; and Mickey Cargile, Treasurer. Board officer absent was Terry Wilkinson, Chair.

Board Member attending in person was Margaret Jones. Board members attending via Zoom were Amy Hendrick, John, Landgraf, Gus Ortega, and Frank Rodriguez.

No Ex-officio members were in attendance.

Staff members present were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Todd Luzadder, Chief of Operations; Christian Marmol, Chief Financial Officer; Jill Stephens, Chief Human Resources Officer; Amanda Morpew, IDD Service Coordination Supervisor; Michael Black, IDD Provider Services Manager; and Cheryl McLaughlin, Executive Assistant.

No guests were in attendance.

### **I. CALL MEETING TO ORDER**

Vice Chair Derek Cook declared a quorum and called the meeting to order at 3:32 P.M.

### **II. PUBLIC COMMENTS**

Vice Chair Cook opened the floor for public comment. None were provided.

**III. CHAIR'S REPORT**

No report was provided.

**IV. PRESENTATIONS/TRAINING**

Amanda Morpew, IDD Service Coordination Supervisor and Michael Black, IDD Provider Services Manager presented an overview of the IDD Public Awareness Project. The project team has implemented a video campaign to raise awareness about the IDD programs and services available to the community. The campaign includes a series of six videos from IDD staff, clients and families that will be distributed through You Tube, social media and the PermiaCare website. Two of the six videos were presented in the meeting.

**V. CONSENT AGENDA**

The Consent Agenda was distributed to all members prior to the meeting. Chair Cook opened the floor for requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Yarbrough/Cargile) (Unanimous)

Motion to approve the consent agenda as presented.

**VI. CHIEF EXECUTIVE OFFICER (CEO) REPORT**

1. CEO Chris Barnhill presented an update on the pending SB26 OIG Audit.

2. Mr. Barnhill reported on the current situation of individuals losing Medicaid eligibility in Texas and nationwide.
3. Mr. Barnhill shared information regarding the pre-application of two grants which may provide funding toward the renovation of 704 Boyd into a 12-bed Crisis Respite facility. PermianCare submitted pre-applications for \$255K to The Scharbauer Foundation and \$255K to The FMH Foundation. The FMH Foundation requires that Trustees donate to the organization. While contributions by Trustees is not typical for Texas Community Centers, leadership consulted with Board Chair Terry Wilkinson and made the decision to put the request before the Trustees. The Executive Assistant will email the Trustees with information on contributions.

## **VII. TREASURER'S REPORT**

The Treasurer's Reports for June 2024 and July 2024 was distributed to all members prior to the meeting. Treasurer Mickey Cargile reviewed the reports and answered questions.

A/M/S (Jones/Yarbrough) (Unanimous)

Motion to approve the Treasurer's Report as presented.

## **VIII. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT**

CEO Chris Barnhill reported that, in addition to discussions about SB26 OIG audits and Medicaid eligibility, other topics of discussion included:

- 1) the goal to increase direct care rates for IDD residential and transportation services. Nine (9) IDD Community Forums have been held around the State.
- 2) The 1115 Waiver Directed Payment Program for Behavioral Health Services (DPP-BHS) and the Public Health Provider-Charity Care Pool (PHP-CCP)

systems are expected to continue into 2028.

- 3) A Substance Use Request for Application (RFA) will be coming out and is being promoted by the Texas Council.
- 4) The Children's Mental Health Strategic Plan; and
- 5) The Texas Council Fiscal Year 2025 Budget which includes the addition of new personnel and an increase in Community Center dues.

**IX. TEXAS COUNCIL RISK MANAGEMENT FUND (TCRMF) MEETINGS AND INFORMATION**

CFO Christian Marmol reported the Texas Council Risk Management Fund met August 2<sup>nd</sup>. Claims for FY 2024 were approximately 5% higher and contributions were approximately 7% higher than budgeted and a surplus of \$1.3 million is expected. TCRMF is proposing to set aside \$2.7 million for FY 2025 to help maintain stable rates for the participating Community Centers.

**IX. SHERIFF'S OFFICE REPORT**

No report was provided.

**X. OTHER BUSINESS**

**1. *Finance Committee - Fiscal Year 2025 Budget***

This item was distributed to all members prior to the meeting. The proposed budget was reviewed by the Finance Committee at their meeting on August 19<sup>th</sup>. The Committee voted its recommendation to the Board to 1) approve the Fiscal Year 2025 Budget; and 2) to approve up to 5% spending of the Greathouse Fund per the Spending Plan in Policy 4.02.04.01.

CFO Christian Marmol reviewed the proposed budget and recommendations of the Finance Committee and answered questions.

### Motion 1

A/M/S (Finance Committee/Jones (Unanimous))

Motion to approve PermiaCare's Fiscal Year 2025 Budget as recommended by the Finance Committee.

### Motion 2

A/M/S (Finance Committee/Landgraf (Unanimous))

Motion to approve up to 5% spending of the Greathouse Fund per the Spending Plan in Policy 4.02.04.01.

## **2. Finance Committee – Fiscal Year 2024 Budget Revision #2**

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their meeting on August 19<sup>th</sup>. CFO Marmol reviewed the budget revisions and answered questions.

A/M/S (Finance Committee/Yarbrough) (Unanimous)

Motion to approve Fiscal Year 2024 budget revision #2 as presented by staff and recommended by the Finance Committee.

## **3. Legislative “Thank You” Letter**

This item was distributed to all members prior to the meeting. CEO Barnhill reviewed the purpose for distributing a “Thank You” letter to State leadership and budget committees acknowledging their support of mental health and substance addiction services in recent legislative sessions.

A/M/S (Jones/Yarbrough) (Unanimous)

Motion to approve submission of a PermiaCare legislative thank you letter as recommended by staff.

**4. The Board will go into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer**

The Board moved into Executive Session at 4:58 P.M.

A/M/S (Landgraf/Ortega) (Unanimous)

The meeting was returned to Open Session at 5:14 P.M.

A/M/S (Cargile/Yarbrough) (Unanimous)

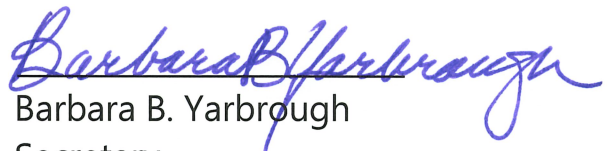
**5. Act on matters considered in Executive Session**

No action was taken as a result of the deliberations in Executive Session.

There being no further business, Vice Chair Derek Cook adjourned the meeting at 5:15 P.M.



Chris Barnhill,  
Chief Executive Officer



Barbara B. Yarbrough  
Secretary