

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held April 16, 2024 at 401 East Illinois Avenue, Midland Texas, 79701 and via ZOOM beginning at 3:30 PM.

Board officers attending via Zoom were Terry Wilkinson, Chair; and Derek Cook, Vice Chair. Board officers attending in person were Barbara B. Yarbrough, Secretary, and Mickey Cargile, Treasurer.

Board members attending via Zoom were Amy Hendrick, Margaret Jones, John Landgraf and Frank Rodriguez. Board member absent was Gus Ortega.

No Ex-Officio Board members were in attendance.

Staff members attending were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Todd Luzadder, Chief of Operations; Jill Stephens, Chief Human Resources Officer; Christian Marmol, Chief Financial Officer; Cynthia Bentley, Quality Management Director, and Cheryl McLaughlin, Executive Assistant.

I. CALL MEETING TO ORDER

Chair Terry Wilkinson declared a quorum and called the meeting to order at 3:31 P.M.

II. PUBLIC COMMENTS

Chair Wilkinson opened the floor for public comment. None were provided.

III. CHAIR'S REPORT

No report was provided.

IV. PRESENTATIONS/TRAINING

Jill Stephens, Chief Human Resources Officer presented an overview of the 2023 Employee Satisfaction Survey. Survey results were provided to all members prior to the meeting.

VI. CHIEF EXECUTIVE OFFICER’S UPDATE

Chief Executive Officer Chris Barnhill presented an overview of the West Texas IDD Summit held Wednesday, April 10th from 11:00 AM to 1:00 PM at the Wagner Noel Performing Arts Center Rea-Greathouse Recital Hall. Along with Mr. Barnhill, Kayla Minchew, Executive Director of Spectrum Solutions, and Lee Johnson, Executive Director of the Texas Council Conference, presented an overview of IDD Community Services. Guest speakers Jennifer Dumire and Stephanie Rogers, family members of IDD clients, spoke about lived experiences and challenges in the IDD system. Legislative insights were provided by legislative guests Representative Brooks Landgraf, Representative Tom Craddick, and Senator Kevin Sparks.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Wilkinson opened the floor for requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to approve the consent agenda as presented.

VII. QUALITY MANAGEMENT REPORT – SECOND QUARTER 2024

The report covering the period December 1, 2023 through February 29, 2024 was distributed to all members prior to the meeting. Chief of Staff Joshua Alaniz reviewed the report and answered questions.

A/M/S (Yarbrough/Cargile) Unanimous

Motion to accept 2nd Quarter 2024 Quality Management Report as presented.

VIII. CONTRACT COMPLIANCE REPORT – SECOND QUARTER 2024

The report covering the period December 1, 2023 through February 29, 2024 was distributed to all members prior to the meeting. Chief of Operations Todd Luzadder reviewed the report and answered questions.

A/M/S Hendrick/Landgraf) (Unanimous)

Motion to approve 2nd Quarter 2024 Contract Compliance Report as presented.

IX. TREASURER’S REPORT

The Treasurer's Report for March 2024 was distributed to all members prior to the meeting. Treasurer Mickey Cargile reviewed the reports and answered questions.

A/M/S (Yarbrough/Hendrick) (Unanimous)

Motion to approve the Treasurer's Report as presented

X. TEXAS COUNCIL OF COMMUNITY CENTERS REPORT

CEO Barnhill reported the next meeting is scheduled for April 24th – 26th.

XI. TEXAS COUNCIL OF COMMUNITY CENTERS REPORT

Chief Financial Officer Christian Marmol reported the next meeting will be held the second week of May.

XI. SHERIFF'S OFFICE REPORT

No report was presented.

XII. OTHER BUSINESS

Board Resolution to Amend Authorized Representatives on the TexPool Investment Account

This item was distributed to all members prior to the meeting. CFO Marmol reviewed the resolution and answered questions.


A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to approve the resolution amending the TexPool investment account authorized representatives as presented by staff.

There being no further business, Chair Wilkinson adjourned the meeting at 4:31 P.M.



Chris Barnhill,
Chief Executive Officer



Barbara B. Yarbrough,
Secretary