

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held March 19, 2024 at 401 East Illinois Avenue, Midland Texas, 79701 and via ZOOM beginning at 3:30 PM.

Board officers attending in person were Barbara B. Yarbrough, Secretary and Presiding Officer, and Mickey Cargile, Treasurer. Board officers absent were Terry Wilkinson, Chair and Derek Cook, Vice Chair.

Board members attending via Zoom were Margaret Jones, John Landgraf and Amy Hendrick. Board members absent were Gus Ortega and Frank Rodriguez.

No Ex-Officio Board members were in attendance.

Staff members attending were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Todd Luzadder, Chief of Operations; Jill Stephens, Chief Human Resources Officer; Christian Marmol, Chief Financial Officer; Cynthia Bentley, Quality Management Director; Jade Smith, CCBHC Program Manager and Cheryl McLaughlin, Executive Assistant.

### **I. CALL MEETING TO ORDER**

Secretary Barbara B. Yarbrough declared a quorum and called the meeting to order at 3:34 P.M.

### **II. PUBLIC COMMENTS**

Secretary Yarbrough opened the floor for public comment. None were provided.

### **III. CHAIR'S REPORT**

No report was provided.

### **IV. PRESENTATIONS/TRAINING**

Todd Luzadder, Chief of Operations and Jade Smith, CCBHC Program Manager presented "Certified Community Behavioral Health Center (CCBHC) – Life After SAMHSA," which included an overview of the CCBHC model, changes in funding, and successes since implementation.

### **VI. CHIEF EXECUTIVE OFFICER'S UPDATE**

Chief Executive Officer Chris Barnhill reported on 1) the Executive Team's ongoing efforts to promote a positive work culture; 2) completed and pending audits; 3) an update of the new programs for FY 2024; 4) an update on the construction of the Permian Basin Behavioral Health Center; 5) photos of the Employee Appreciation Luncheon held in February including the Cynthia C. Mills Award recipients; and 6) an update on the West Texas IDD Summit scheduled for Wednesday, April 10<sup>th</sup> from 11:00 AM to 1:00 PM at the Wagner Noel Performing Arts Center Rea-Greathouse Recital Hall.

### **V. CONSENT AGENDA**

The Consent Agenda was distributed to all members prior to the meeting. Secretary Yarbrough opened the floor for requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report

3. Community Relations Report

A/M/S (Landgraf/Jones) (Unanimous)

Motion to approve the consent agenda as presented.

**VII. PUBLIC LIAISON - PLANNING AND NETWORK ADVISORY COMMITTEE REPORT**

Chief of Staff Joshua Alaniz presented the minutes of the Planning and Network Advisory Committee meeting held February 6, 2024, which were distributed to all members prior to the meeting. Recommendation: The PNAC recommends that the PermianCare Board of Trustees charge PermianCare staff in identifying and implementing solutions to address programs that are outgrowing their current locations.

A/M/S (PNAC/Cargile) Unanimous

Motion to accept the recommendation made by the PNAC.

**VIII. TREASURER'S REPORT**

The Treasurer's Reports for January 2024 and February 2024 were distributed to all members prior to the meeting. Treasurer Mickey Cargile reviewed the reports and answered questions.

A/M/S (Hendrick/Landgraf) (Unanimous)

Motion to approve the Treasurer's Reports as presented.

**IX. TEXAS COUNCIL OF COMMUNITY CENTERS REPORT**

CEO Barnhill shared "Things Every Board Member Should Be Talking About Back Home – January 2024.

**X. TEXAS COUNCIL RISK MANAGEMENT FUND (TCRMF) MEETINGS AND INFORMATION**

Chief Financial Officer Christian Marmol reported the next meeting is scheduled for the second week of May 2024.

**XI. SHERIFF'S OFFICE REPORT**

No report was presented.

**XII. OTHER BUSINESS**

**1. *Finance Committee – Approve participation in the Enterprise Fleet Management Program***

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their March 18th meeting.

CFO Marmol reviewed the program and answered questions.

A/M (Cargile for the Finance Committee/Hendrick) (Unanimous)

Motion to approve participation in the Enterprise Fleet Management Program as presented by staff and recommended by the Finance Committee.

**2. *Finance Committee – Resolution to enter an Interlocal Agreement with The Interlocal Purchasing System Program (TIPS) Purchasing Cooperative***

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their March 18<sup>th</sup> meeting. CFO Marmol reviewed the agreement and answered questions.

A/M (Cargile for the Finance Committee/Jones) (Unanimous)

Motion to approve resolution to enter an Interlocal Agreement with the

TIPS Purchasing Cooperative as presented by staff and recommended by the Finance Committee.

**3. Finance Committee – Approve disposal of real property – Boyd House**

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their March 18<sup>th</sup> meeting. CFO Marmol reviewed the recommendation and answered questions.

A/M (Cargile for the Finance Committee/Jones) (Unanimous)

Motion to approve sale of 704 Boyd Avenue at no less than the current appraised value as presented by staff and recommended by the Finance Committee.

**4. Finance Committee – Fiscal Year 2024 Budget Revision #1**

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their March 18<sup>th</sup> meeting. CFO Marmol reviewed the budget revisions and answered questions.

A/M (Cargile for the Finance Committee/Landgraf) (Unanimous)

Motion to approve Fiscal Year 2024 budget revision #1 as presented by staff and recommended by the Finance Committee.

**5. Finance Committee – Approve payment of additional IGT to the Texas Council of Community Centers for the FY 2023 DPP BHS IGT rebalancing**

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their March 18<sup>th</sup> meeting. CEO

Barnhill reviewed the purpose for payment and answered questions.

A/M (Cargile for the Finance Committee/Landgraf) (Unanimous)

Motion to approve payment of additional IGT for the FY 2023 DPP BHS per the Texas Council of Community Centers redistribution process as presented by staff and recommended by the Finance Committee.

**6. Authorization to submit Fiscal Year 2025 funding requests**

This item was distributed to all members prior to the meeting. CEO

Barnhill reviewed the purpose for the authorization.

A/M/S (Cargile/Landgraf) (Unanimous)

Motion to grant authority to submit Fiscal Year 2025 funding requests to the City of Midland, City of Odessa, and other local governmental entities as presented, and for Chris Barnhill to bind PermiaCare on all contractual matters relating to funding applications, receipt of funds and reporting.

**7. Authorization to request HOME funding for 2024-2027 through the Texas Department of Housing and Community Affairs (TDHCA)**

This item was distributed to all members prior to the meeting. CEO

Barnhill reviewed the purpose for the authorization.

A/M/S (Jones/Cargile) (Unanimous)

Motion to authorize Chief executive Officer Chris Barnhill to request funding from the HOME reservation system by applying for Tenant-Based Rental Assistance through the Texas Department of Housing and Community Affairs and execution of the resolution.

**8. The Board will go into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer**

The Board moved into Executive Session at 4:48 PM.  
A/M/S (Landgraf/Jones) (Unanimous)

The meeting was returned to Open Session at 5:01 PM.  
A/MS (Cargile/Hendrick) (Unanimous)

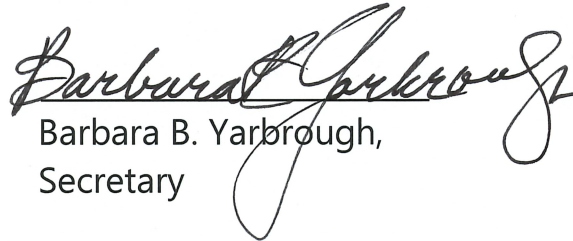
**9. Act on matters considered in Executive Session**

No action was taken as a result of the deliberations in Executive Session.

There being no further business, Secretary Yarbrough adjourned the meeting at 5:03 P.M.



Chris Barnhill,  
Chief Executive Officer



Barbara B. Yarbrough,  
Secretary