

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held November 14, 2023, at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officer attending in person was Barbara B. Yarbrough, Secretary. Board officers attending via Zoom were Derek Cook, Vice Chair, and Mickey Cargile, Treasurer. Board officer absent was Terry Wilkinson, Chair.

Board members attending via Zoom were Margaret Jones and Frank Rodriguez. Board members absent were Amy Hendrick, John Landgraf and Gus Ortega.

No Ex-officio members were in attendance.

Staff members present were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Todd Luzadder, Chief of Operations; Jill Stephens, Chief Human Resources Officer; Christian Marmol, Chief Financial Officer; Cynthia Bentley, Quality Management Director; Glenn Pitchford, Chief Information Officer; and Cheryl McLaughlin, Executive Assistant.

I. CALL MEETING TO ORDER

Vice Chair Derek Cook declared a quorum and called the meeting to order at 3:29 p.m.

II. PUBLIC COMMENTS

Vice Chair Cook opened the floor for public comment. None were provided.

III. CHAIR'S REPORT

No Chair's report was provided.

IV. PRESENTATIONS/TRAINING

Glenn Pitchford, Chief Information Officer, presented the PermianCare State of Information Technology which included the topics Physical Security, Infrastructure, Telemedicine, Cybersecurity, and looking toward the future AI Applications and AI Concerns.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Vice Chair Cook opened the floor for requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Yarbrough/Cargile) (Unanimous)

Motion to approve the consent agenda as presented.

VI. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Chris Barnhill opened his report by recognizing Trustee Amy Hendrick who serves as President of the Nonprofit Management Center. Mr. Barnhill reviewed notable funding opportunities pending for Fiscal Year 2024 as well as funding approved by the Foundation for MHMR for proposed improvement projects at the 401 E. Illinois building in Midland and at Turning Point in Odessa.

Mr. Barnhill concluded with an overview of an article provided by the Texas Council titled "Things Every Board Member Should be Talking About Back Home."

VII. PUBLIC LIAISON COMMITTEE REPORT– PLANNING AND NETWORK ADVISORY

COMMITTEE MEETING

Quality Management Director Cynthia Bentley presented the minutes of the Planning and Network Advisory Committee meeting held November 7, 2023, which were distributed to all members prior to the meeting. The PNAC made two recommendations to the PermiaCare Board of Trustees:

- 1) The PNAC recommends that the PermiaCare Board of Trustees charge PermiaCare staff with improving the atmosphere of the Odessa Mental Health Clinic waiting area: and
- 2) The PNAC recommends that the PermiaCare Board of Trustees charge PermiaCare staff to support Project Leadership, which will educate the community on IDD and PermiaCare through a media campaign run by Director of IDD Services Pam Shurley.

A/M/S (Cargile/Yarbrough) (Unanimous)

Motion to accept the minutes and recommendations made by the PNAC.

VIII. CONTRACT COMPLIANCE REPORT – FOURTH QUARTER 2023

The report covering the period June 1, 2023 through August 31, 2023 was distributed to all members prior to the meeting. Chief of Operations Todd Luzadder reviewed the report and answered questions.

A/M/S (Cargile/Yarbrough) (Unanimous)

Motion to accept 4th Quarter 2023 Contract Compliance Report as presented.

IX. QUALITY MANAGEMENT (QM) REPORT – FOURTH QUARTER 2023

The report covering the period June 1, 2023 through August 31, 2023 was distributed to all members prior to the meeting. Quality Management Director Cynthia Bentley reviewed the report and answered questions.

A/M/S (Rodriguez/Yarbrough) (Unanimous)

Motion to accept 4th Quarter 2023 Quality Management Report as presented.

X. TREASURER’S REPORT

The Treasurer's Reports for September 2023 and October 2023 were distributed to all members prior to the meeting. Treasurer Mickey Cargile reviewed the reports and answered questions.

A/M/S (Yarbrough/Jones) (Unanimous)

Motion to approve the Treasurer's Report as presented.

XI. TEXAS COUNCIL OF COMMUNITY CENTERS REPORT

CEO Chris Barnhill and Chief of Staff Joshua Alaniz attended the Texas Council of Community Centers meeting held November 1-3. CEO Barnhill reported that they had a productive meeting with John Landgraf’s Chief of Staff before the Texas Council meeting. The Texas Council Meeting focused on the progress of the IDD initiatives to enhance the funding rates. The meeting included a presentation from federal Veterans support staff centering around four existing Veteran’s programs. Other discussions centered around various Senate Bills impacting Texas Community Centers.

XII. SHERIFF'S OFFICE REPORT

No report was presented.

XIII. OTHER BUSINESS

Finance Committee – Employee Health Insurance Renewal effective February 1, 2024

This item was distributed to all members prior to the meeting. CEO Barnhill reviewed the Employee Health Insurance renewal and proposed changes.

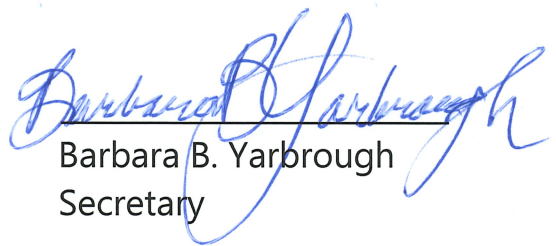
A/M/S (Cargile for the Finance Committee) (Unanimous)

Motion to approve the renewal of the current health, dental and vision contract agreements for PermiaCare's employees' health benefit program, as presented by staff and recommended by the Finance Committee.

There being no further business, Vice Chair Derek Cook adjourned the meeting at 4:46 p.m.



Chris Barnhill,
Chief Executive Officer



Barbara B. Yarbrough
Secretary