

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held July 18, 2023, at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers attending via Zoom were Margaret Jones, Chair and Derek Cook, Secretary. Board officer absent was Terry Wilkinson, Vice Chair.

Board members attending via Zoom were John Landgraf and Gus Ortega. Board member attending in person was Barbara Yarbrough. Board members absent were Frank Rodriguez and Amy Hendrick.

Ex-officio member Sgt. Samuel "T.J." Garces was in attendance.

Staff members present were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Todd Luzadder, Chief of Operations; Jill Stephens, Human Resources Director; Christian Marmol, Chief Financial Officer; and Cheryl McLaughlin, Executive Assistant.

No guests were in attendance.

I. CALL MEETING TO ORDER

Chair Margaret Jones declared a quorum and called the meeting to order at 3:33 p.m.

II. PUBLIC COMMENTS

Chair Jones opened the floor for public comment. None were provided.

III. CHAIR'S REPORT

Chair Jones thanked PermiaCare staff for her nomination for the Gladdie Fowler Outstanding Board Service award, as well as the Trustees and PermiaCare staff who supported her at the Texas Council Conference where she was presented with the award.

IV. PRESENTATIONS/TRAINING

CEO Chris Barnhill shared photos of Chair Margaret Jones receiving the Gladdie Fowler award at the Texas Council Conference held June 21st through the 23rd. Mr. Barnhill highlighted notable bills that passed during the Texas 88th Regular Legislative Session and reviewed key legislative budget items for FY 2024.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Jones opened the floor for requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to approve the consent agenda as presented.

VI. QUALITY MANAGEMENT (QM) REPORT – THIRD QUARTER 2023

The report covering the period March 1, 2023 through May 31, 2023 was distributed to all members prior to the meeting. Chief of Staff Joshua Alaniz reviewed the report and answered questions.

A/M/S (Yarbrough/Ortega) (Unanimous)

Motion to accept the 3rd Quarter 2023 Quality Management report as presented.

VII. CONTRACT COMPLIANCE REPORT – THIRD QUARTER 2023

The report covering the period March 1, 2023 through May 31, 2023 was distributed to all members prior to the meeting. Chief of Operations Todd Luzadder reviewed the report and answered questions.

A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to accept the 3rd Quarter 2023 Contract Compliance report as presented.

VIII. TREASURER’S REPORT

The Treasurer's Reports for June 2023 and July 2023 were distributed to all members prior to the meeting. Chief Financial Officer Christian Marmol reviewed the reports and answered questions.

A/M/S (Ortega/Landgraf) (Unanimous)

Motion to approve the Treasurer's Report as presented.

IX. TEXAS COUNCIL OF COMMUNITY CENTERS REPORT

Chair Jones reported that the next meeting of the Texas Council of Community Centers is scheduled for August 17th through the 19th. On the agenda is a half-day for discussion of issues facing IDD funding.

X. TEXAS COUNCIL RISK MANAGEMENT FUND (TCRMF) MEETINGS AND INFORMATION

CFO Christian Marmol reported that the next meeting is scheduled for August.

XI. SHERIFF'S OFFICE REPORT

Sgt. T.J. Garces reported that the Sheriff's Office received 88 calls in April, 108 calls in May, and 73 calls in July to date. The Sheriff's office has four active mental health officers but will be losing one officer at the end of the month.

XII. OTHER BUSINESS

1. *Personnel/Policy Committee* – Approval of PermiaCare's Quality Management (QM) Plan

This item was presented to the Policy/Personnel Committee at a meeting held July 12, 2023 and was distributed to all members prior to the meeting.

Chief of Staff Alaniz reviewed changes to the plan.

A/M/S (Yarbrough) (Unanimous)

Motion to approve PermiaCare's Quality Management Plan as presented by staff and reviewed by the Personnel/Policy Committee.

2. *Personnel/Policy Committee* – Approval of PermiaCare's Utilization Management (UM) Plan

This item was presented to the Policy/Personnel Committee at a meeting held July 12, 2023 and was distributed to all members prior to the meeting.

Chief of Staff Alaniz reviewed changes to the plan.

A/M/S (Landgraf) (Unanimous)

Motion to approve PermiaCare's Utilization Management Plan as presented by staff and reviewed by the Personnel/Policy Committee.

3. *Personnel/Policy Committee* – Approval of PermiaCare's Compliance Plan

This item was presented to the Policy/Personnel Committee at a meeting held July 12, 2023 and was distributed to all members prior to the meeting.

Chief of Staff Alaniz reviewed changes to the plan.

A/M/S (Yarbrough) (Unanimous)

Motion to approve PermiaCare's Compliance Plan as presented by staff, recommended by the Planning and Network Advisory Committee (PNAC), and reviewed by the Personnel/Policy Committee.

4. Personnel/Policy Committee – Approval of revision to PermiaCare Board Policy 1.05.00.00 “Planning and Network Advisory Committee Section 1.A”

This item was presented to the Policy/Personnel Committee at a meeting held July 12, 2023 and was distributed to all members prior to the meeting.

Chief of Staff Alaniz reviewed changes to the plan.

A/M/S (Landgraf) (Unanimous)

Motion to approve revision to board policy 1.05.00.00 “Planning and Network Advisory Committee” Section 1.A as proposed by staff and reviewed by the Personnel/Policy Committee.

5. Appoint Chris Barnhill, Chief Executive Officer, as the Board's designee for the purpose of reporting completion of a cybersecurity training program into the HHSC reporting portal

This item was distributed to all members prior to the meeting. Chief of Staff Alaniz reviewed the requirement for governing bodies of local governments to verify and report on the completion of a state-certified cybersecurity training program.

A/M/S (Cook/Yarbrough) (Unanimous)

Motion to appoint PermianCare CEO Chris Barnhill as the Board's designee for the purpose of reporting completion of a cybersecurity training program into the HHSC reporting portal.

There being no further business, Chair Jones adjourned the meeting at 4:43 p.m.



Chris Barnhill,
Chief Executive Officer



Derek Cook
Secretary