

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held May 16, 2023, at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers attending via Zoom were Terry Wilkinson, Vice Chair; Ryan Peckham, Treasurer; and Derek Cook, Secretary. Board officer absent was Margaret Jones, Chair.

Board members attending via Zoom were John Landgraf and Gus Ortega. Board member attending in person was Barbara Yarbrough. Board members absent were Frank Rodriguez and Amy Hendrick.

No Ex-officio members were in attendance.

Staff members present were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Jill Stephens, Human Resources Director; Christian Marmol, Chief Financial Officer; Michelle Barnes, Mental Health Services Manager; Jade Smith, CCBHC Team Leader; and Cheryl McLaughlin, Executive Assistant.

No guests were in attendance.

### **I. CALL MEETING TO ORDER**

Vice Chair Terry Wilkinson declared a quorum and called the meeting to order at 3:32 p.m.

### **II. PUBLIC COMMENTS**

Vice Chair Wilkinson opened the floor for public comment. None were provided.

**III. CHAIR’S REPORT**

There was no Chair’s report.

**IV. PRESENTATIONS/TRAINING**

Michelle Barnes, Mental Health Services Manager and Jade Smith, CCBHC Team Leader presented an overview of the SB292 Jail-Based Services.

**V. CONSENT AGENDA**

The Consent Agenda was distributed to all members prior to the meeting. Vice Chair Wilkinson opened the floor for requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Ortega) (Unanimous)

Motion to approve the consent agenda as presented.

**VI. CHIEF EXECUTIVE OFFICER (CEO) REPORT**

CEO Barnhill announced that PermiaCare had received funding awards from the Permian Basin Area Foundation and from the Scharbauer Foundation.

**VII. PUBLIC LIAISON COMMITTEE REPORT– PLANNING AND NETWORK ADVISORY COMMITTEE MEETING**

Chief of Staff Joshua Alaniz presented the minutes of the Planning and Network

Advisory Committee meeting held May 2, 2023, which were distributed to all members prior to the meeting. The PNAC made two recommendations to the PermianCare Board of Trustees:

- 1) The PNAC recommends that the PermianCare Board of Trustees charge PermianCare to sign the Project Search contract and to participate fully with the program: and
- 2) The PNAC recommends that the PermianCare Board of Trustees approve the updated Compliance Plan, Quality Management Plan and Utilization Plan.

A/M/S (Yarbrough/Peckham) (Unanimous)

Motion to accept the minutes and recommendations made by the PNAC.

#### **VIII. TREASURER'S REPORT**

The Treasurer's Report for May 2023 was distributed to all members prior to the meeting. Treasurer Ryan Peckham reviewed the reports and answered questions.

A/M/S (Ortega/Landgraf) (Unanimous)

Motion to approve the Treasurer's Report as presented.

#### **IX. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT**

CEO Chris Barnhill reported on the Texas Council meeting held April 18<sup>th</sup> through the 21<sup>st</sup>. Discussions focused on legislative activities and workforce proposals. Mr. Barnhill had the opportunity to meet with the staff of Rep. Brooks Landgraf, Rep. Tom Craddick, and Sen. Kevin Sparks.

#### **X. TEXAS COUNCIL RISK MANAGEMENT FUND'S (TCRMF) MEETINGS AND INFORMATION**

CFO Christian Marmol reported on the Texas Council Risk Management Fund

meeting held May 4th and 5<sup>th</sup>. Mr. Marmol reported that the TCRMF is working on the 2023-2024 insurance renewal. TCRMF currently covers 32 of the 39 community centers.

**XI. SHERIFF'S OFFICE REPORT**

No report was presented.

**XII. OTHER BUSINESS**

**1. Finance Committee – Accept the Request for Proposal for the annual financial audit and select an independent audit firm.**

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at a meeting held May 15<sup>th</sup>, 2023.

CFO Christian Marmol reviewed the request for proposal and Finance Committee recommendation.

A/M/S (Yarbrough) (Unanimous)

Motion to accept the FY 2023 Annual Financial Audit Request for Proposal and to engage Eide Bailly, LLP, as the auditor for Fiscal Year 2023 as recommended by the Finance Committee.

**2. Finance Committee – Budget Revision #4**

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at a meeting held May 15<sup>th</sup>, 2023.

CFO Marmol reviewed the budget revision and Finance Committee recommendation.

A/M/S (Yarbrough) (Unanimous)

Motion to approve Fiscal Year 2023 budget revision #4 as presented by staff

and recommended by the Finance Committee.

**3. Finance Committee – Annual Review of Policy 4.02.04.00 “Investments” & Board Resolution**

This item was distributed to all members prior to the meeting. CFO Marmol reviewed changes to the policy and recommendations of the Finance Committee.

A/M/S (Landgraf) (Unanimous)

Motion to accept Policy 4.02.04.00 “Investments” with revisions and the accompanying board resolution as recommended by the Finance Committee.

**4. Finance Committee – Annual Review of Policy 4.02.04.01 “Investments-Donor Restricted & Particular Purpose Funds” and Investment Plan**

This item was distributed to all members prior to the meeting. CFO Marmol reviewed the policy and recommendations of the Finance Committee.

A/M/S (Peckham)(Unanimous)

Motion to accept Policy 4.02.04.01 “Investments-Donor Restricted and Particular Purpose Funds” with no revisions; the Investment Plan with no revisions; and the Spending Plan with no revisions, as recommended by the Finance Committee.

**5. Finance Committee – Annual Review of Policy 4.02.04.02 “Investments-Post Employment Benefits (PEB) Trust”**

This item was distributed to all members prior to the meeting. CFO Marmol reviewed changes to the policy and recommendations of the Finance Committee.

A/M/S (Ortega) (Unanimous)

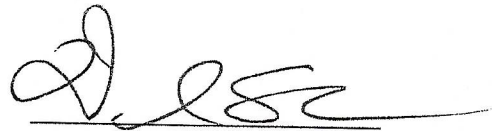
Motion to accept Policy 4.02.04.02 "Investments – Post Employment Benefit (PEB) Trust" with revisions, as recommended by the Finance Committee.

There being no further business, Vice Chair Wilkinson adjourned the meeting at 4:27 p.m.



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Chris Barnhill,  
Chief Executive Officer



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Derek Cook  
Secretary