

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held January 17, 2023 at 401 East Illinois Avenue, Midland Texas, 79701 and via ZOOM beginning at 3:30 PM.

Board officers attending via Zoom were Ryan Peckham, Treasurer, and Derek Cook, Secretary. Board officers absent were Margaret Jones, Chair and Terry Wilkinson, Vice Chair.

Board members attending via Zoom were Amy Hendrick, and Gus Ortega. Board member attending in-person was Barbara Yarbrough. Board members absent were John Landgraf and Frank Rodriguez.

No Ex-Officio Board members were in attendance.

Staff members present were Chris Barnhill, Chief Executive Officer; Christian Marmol, Chief Financial Officer; Joshua Alaniz, Chief of Staff; Jill Stephens, Director of Human Resources; Cynthia Bentley, Quality Management Director; and Cheryl McLaughlin, Executive Assistant.

Guest in attendance was Diane Terrell of Eide Bailly, LLP.

I. CALL MEETING TO ORDER

In absence of the Chair and Vice-Chair, Treasurer Ryan Peckham declared a quorum and called the meeting to order at 3:31 P.M.

CEO Chris Barnhill introduced Diane Terrell of Eide Bailly, LLP. To accommodate Ms. Terrell for taking the time to review the Annual Financial Audit, the agenda was adjusted to address the first item of other business out of order.

XII. OTHER BUSINESS

1. *Finance Committee – Eide Bailly, LLP – Presentation of the Annual Financial Audit*

Diane Terrell of Eide Bailly, LLP presented a summary review of the annual single audit report. A more detailed review was presented at the Board Finance Committee meeting held Wednesday, January 11th. A copy of the annual audit was distributed to all members prior to the meeting.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2022 Financial Audit Report as presented by Eide Bailly, LLP and recommended by the Finance Committee.

II. PUBLIC COMMENTS

Treasurer Peckham asked if there were any public comments. None were provided.

III. CHAIR'S REPORT

In Chair Margaret Jones' absence, there was no report.

IV. PRESENTATIONS/TRAINING

Jill Stephens, Director of Human Resources, presented the results of the 2022 Employee Satisfaction Survey. A copy of the survey presentation was distributed to all members prior to the meeting.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Treasurer Peckham asked if there were any requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Ortega/Hendrick) (Unanimous)

Motion to approve the consent agenda as presented.

VI. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Barnhill discussed several items impacting PermiaCare:

- An increase of funding from HHSC for Substance Use grants to cover the period 2022-2025;
- The implementation of Individualized Skills and Socialization (ISS) that replaces IDD Day Habilitation beginning March 2023;
- The on-going development of the Permian Basin Behavioral Health Center (PBBHC); and
- The addition of two new facilities for PermiaCare programs during the months of November and December.

VII. PUBLIC LIAISON COMMITTEE REPORT – PLANNING AND NETWORK ADVISORY COMMITTEE MEETING

Chief of Staff Alaniz reported on the most recent meeting of the Planning and Network Advisory Committee held November 8, 2022 beginning at 12:00 PM at

401 E. Illinois Avenue, Midland, Texas. COS Alaniz reviewed the PNAC minutes which were distributed to all members prior to the meeting. The PNAC recommends the PermianCare Board of Trustees charge staff to support efforts for Project Search or a similar employment program for IDD.

A/M/S (Yarbrough/Peckham) (Unanimous)

Motion to approve the PNAC minutes and recommendations made by the PNAC.

VIII. QUALITY MANAGEMENT REPORT – FIRST QUARTER FY 2023

Chief of Staff Alaniz reviewed the 1st Quarter FY 2023 Quality Management report, which was distributed to all members prior to the meeting.

A/M/S (Ortega/Hendrick) (Unanimous)

Motion to accept the 1st Quarter FY 2023 Quality Management Report

IX. CONTRACT COMPLIANCE REPORT – FIRST QUARTER FY 2023

Chief of Staff Alaniz reviewed the 1st Quarter FY 2023 contract compliance report, which was distributed to all members prior to the meeting.

A/M/S (Hendrick/Ortega) (Unanimous)

Motion to accept the 1st Quarter FY 2022 Contract Compliance Report

X. TREASURER'S REPORT

The Treasurer's Reports for November 2022 and December 2022 were distributed to all members prior to the meeting. Treasurer Peckham reviewed the reports and answered questions.

A/M/S (Ortega/Yarbrough) (Unanimous)

Motion to approve the Treasurer's Reports as presented.

XI. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

No report was presented.

X. TEXAS COUNCIL RISK MANAGEMENT FUND'S (TCRMF) MEETINGS AND INFORMATION

No report was presented.

XI. SHERIFF'S OFFICE REPORT

No report was presented.

XII. OTHER BUSINESS

2. *Finance Committee - UBS-Greathouse Trust Review*

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 11th meeting by Dan Michel and Alan Jones of UBS Financial Services, Inc. CFO Christian Marmol reviewed the report and answered questions.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve the review of the Greathouse Trust performance as recommended by the Finance Committee.

3. *Finance Committee – Post-Employment Benefit (OPEB) Trust Review*

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 11th meeting. CFO Marmol reviewed and discussed the report with the group.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve the review of the Post Employment Benefit (OPEB)

Trust as recommended by the Finance Committee.

4. Finance Committee - Review of Form 990, Return of Organization Exempt from Income Tax

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 11th meeting. CFO Marmol reviewed and discussed the report with the group.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to accept the IRS Form 990, Return of Organization Exempt from Income Tax for the 2021 tax year as presented by staff and recommended by the Finance Committee.

5. Finance Committee – Fiscal Year 2020 GASB 54 Fund Balance Commitments

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 11th meeting. CFO Marmol reviewed and discussed the report with the group.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve the resolution, in keeping with Board policy 4.02.03.00 Fund Balance, as proposed by staff and recommended by the Finance Committee.

6. Finance Committee – Fiscal Year 2022 Budget Revision #2

Budget Revision #2 was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 11th meeting. CFO Marmol reviewed and discussed the revision with the


group.

A/M (Peckham Finance Committee) (Unanimous)

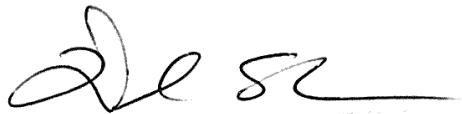
Motion to approve Fiscal Year 2023 budget revision #2 as presented by staff and recommended by the Finance Committee.

On behalf of the Board of Trustees, Barbara Yarbrough presented to Chief Executive Officer Chris Barnhill a certificate of recognition for 27 years of service to PermianCare.

There being no further business, Treasurer Peckham adjourned the meeting at 5:05 P.M.



Chris Barnhill,
Chief Executive Officer



Derek Cook,
Secretary