

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held November 15, 2022 at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom beginning at 3:30 PM.

Board officers attending via Zoom were Margaret Jones, Chair and Derek Cook, Secretary. Board officer attending in-person was Ryan Peckham, Treasurer. Board officer absent was Terry Wilkinson, Vice Chair.

Board members attending via Zoom were John Landgraf, Amy Hendrick and Gus Ortega. Board member attending in-person was Barbara Yarbrough. Board member absent was Frank Rodriguez.

No Ex-Officio board members were in attendance.

Staff members present were Chris Barnhill, Chief Executive Officer; Christian Marmol, Chief Financial Officer; Joshua Alaniz, Chief of Staff; Todd Luzadder, Chief Operating Officer; Jill Stephens, Director of Human Resources; Cynthia Bentley, Quality Management Director; and Cheryl McLaughlin, Executive Assistant.

I. CALL MEETING TO ORDER

Chair Margaret Jones declared a quorum and called the meeting to order at 3:32 p.m.

II. PUBLIC COMMENT

There was no public comment.

III. CHAIR'S REPORT

Chair Jones reported that she and CEO Chris Barnhill met with the City of Odessa City Council in November to introduce the Center to the newly elected council members and discuss our mission.

IV. PRESENTATIONS/TRAINING

CEO Barnhill presented an overview of the Midland Sequential Intercept Mapping Report performed for Midland County by the Texas Health and Human Services Commission (HHSC) in May 2022. The report maps the process of individuals with Intellectual and Developmental Disabilities, Mental Health and/or Substance Use needs through the criminal justice system along six distinct intercept points. Key points of the presentation were the Gaps and Opportunities Catalogue and Strategic Priorities.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Jones asked if there were any requests to remove items for discussion. Hearing none, she requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Ortega) (Unanimous)

Motion to approve the Consent Agenda as presented.

VI. Chief Executive Officer’s Report

CEO Barnhill briefly reviewed HB492 proposed by Tom Craddick’s office which establishes a Mental Health Hospital District for the new Permian Basin Behavioral Health Center. CEO Barnhill also reported that PermiaCare filed the FY 2022 Public Health Provider Charity Care Cost Report.

VII. CONTRACT COMPLIANCE REPORT – Fourth Quarter 2022

The quarterly report covering the period June 1, 2022 through August 31, 2022 was distributed to all members prior to the meeting. Chief Operating Officer, Todd Luzadder presented the report and answered questions.

A/M/S (Hendrick/Landgraf) (Unanimous)

Motion to accept the 4th Quarter FY 2022 Contract Compliance Report as presented

VIII. QUALITY MANAGEMENT REPORT – Fourth Quarter 2022

The quarterly report covering the period June 1, 2022 through August 31, 2022 was distributed to all members prior to the meeting. Chief of Staff Joshua Alaniz presented the report and answered questions.

A/M/S (Yarbrough/Peckham) (Unanimous)

Motion to accept the 4th Quarter FY 2022 Quality Management Report as presented

IX. TREASURER’S REPORT

The Treasurer’s Reports for September 2022 and October 2022 were

distributed to all members prior to the meeting. Treasurer Ryan Peckham reviewed the reports and answered questions.

A/M/S (Peckham/Yarbrough) (Unanimous)

Motion to approve the Treasurer's Report subject to audit.

X. TEXAS COUNCIL OF COMMUNITY CENTERS REPORT

Chair Jones did not attend the October conference. CEO Barnhill reported that the 1115 Waiver Public Health Provider Charity Care Pool was the primary topic of discussion. There was also a 2-hour presentation covering the recent mass shooting in Uvalde, Texas.

XII. SHERIFF'S OFFICE REPORT

There was no report.

XIII. OTHER BUSINESS

1. *Finance Committee* – Employee Health Insurance Effective February 1, 2023

This item was distributed to all members prior to the meeting. CEO Barnhill reviewed the Employee Health Insurance renewal and proposed changes.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve the renewal of the current health, dental and vision contract agreements for PermianCare's employees' health benefit program, as presented by staff and recommended by the Finance Committee.

2. Finance Committee – Approve Fiscal Year 2023 Budget Revision #2

This item was distributed to all members prior to the meeting. CFO Christian Marmol reviewed the budget revision and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2023 budget revision #2 as presented by staff and recommended by the Finance Committee

3. Assignment of signatory authority and approve resolution for the purchase of Willowood House.

This item was distributed to all members prior to the meeting. The Board approved the purchase of Willowood House in the August 2022 meeting. A resolution from the Board is required to authorize CEO Barnhill to execute any and all documents necessary to finalize the purchase of the property.

A/M/S (Yarbrough/Cook) (Unanimous)

Motion to assign signatory authority to PermiaCare CEO Chris Barnhill and approve the resolution for the purchase of the property located at 304 Willowood.

4. Verify and report the completion of cybersecurity training

Chief of Staff Alaniz reviewed the verification and report of completion of Texas Cybersecurity Awareness Training by 100% of applicable staff through KnowBe4 which is a state-certified program.

A/M/S (Cook/Yarbrough) (Unanimous)

Motion to appoint PermiaCare CEO Chris Barnhill as the Board’s designee for the purpose of reporting the completion of a cybersecurity training program in



the HSSC reporting portal.

There being no further business, Chair Jones adjourned the meeting at 5:02 P.M.

Chris Barnhill

Chris Barnhill,
Chief Executive Officer

Derek Cook

Derek Cook,
Secretary