

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held July 20, 2022, at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers present were Margaret Jones, Chair; Terry Wilkinson, Vice-Chair; Derek Cook, Secretary; and Ryan Peckham, Treasurer.

Board members present were John Landgraf, and Barbara Yarbrough. Board members absent were Amy Hendrick and Frank Rodriguez.

Ex-officio member present was Samuel Garces.

Ex-officio member absent was Arvin West.

Staff members present were Chris Barnhill, Chief Executive Officer; Joshua Alaniz, Chief of Staff; Thomas Kerr, Director of Finance; Todd, Luzzader, Director of Mental Health Services; Cheryl, McLaughlin, Executive Assistant; Jade Womack, CCBHC Manager; and Billy Alexander, Crisis Intervention Worker.

No guests were present.

### **I. CALL MEETING TO ORDER**

Chair Margaret Jones declared a quorum and called the meeting to order at 3:30 p.m.

### **II. PUBLIC COMMENTS**

Chair Jones asked if there were any public comments. None were provided.

**III. CHAIR’S REPORT**

None.

**IV. PRESENTATIONS/TRAINING**

CEO Chris Barnhill introduced Billy Alexander, Crisis Intervention Worker who reported on crisis response services in Ector County. PermianCare’s crisis team responds to an average of 100 to 150 crisis calls each month in schools, hospitals, and homes in the community. Billy discussed some of the challenges crisis workers are facing including an increase in fentanyl use among children and adolescents and the availability of local hospital beds for individuals in mental health crisis. Billy concluded his presentation by answering some questions from the Board members.

**V. CONSENT AGENDA**

The Consent Agenda was distributed to all members prior to the meeting. Chair Jones asked if there were any requests to remove items for discussion. Hearing none, she requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Wilkinson) (Unanimous)

Motion to approve the consent agenda as presented.

## **VI. CHIEF EXECUTIVE OFFICER (CEO) REPORT**

CEO Barnhill presented on three items:

1. Introduction of Cheryl McLaughlin as the new Board Liaison
2. Recognition of the efforts by Jade Womack, Todd Luzzader, Josh Alaniz, and Pamela Ridderhof in the certification of PermiaCare as a Certified Community Behavioral Health Clinic (CCBHC) with the Flying Pig award which was presented to PermiaCare at the Texas Council meeting.
3. 988 Suicide & Crisis Lifeline which went live on July 16<sup>th</sup>.
4. DPP-BHS Component 1 Uniform Dollar Increase
5. The Community Health Worker grant that became effective 7/1/2022 and the requirement that PermiaCare expend Year One funding of \$425,000 by August 31<sup>st</sup> which requires expediency in purchasing two new Ford Explorers.

## **VII. QUARTERLY QUALITY MANAGEMENT (QM) REPORT FOR 3<sup>RD</sup> QUARTER 2022**

The Quality Management (QM) Report was distributed to all members prior to the meeting. Chief of Staff Josh Alaniz reviewed the report, explaining the information for each month and answering questions.

A/M/S (Yarbrough/Peckham) (Unanimous)

Motion to accept the Quality Management Report as presented.

## **VIII. CONTRACT COMPLIANCE REPORT FOR 3<sup>RD</sup> QUARTER 2022**

The Contract Compliance Report regarding Outcomes and Targets was distributed to all members prior to the meeting. Director of Mental Health Services Todd Luzzader reviewed the report with the group.

A/M/S (Wilkinson/Peckham) (Unanimous)

Motion to accept the Contract Compliance Report as presented.

**IV. Public Liaison Committee**

No report this month on Planning and Network Advisory Committee

**X. TREASURER’S REPORT**

The Treasurer’s Reports for May 2022 and June 2022 were distributed to all member prior to the meeting. Treasurer Ryan Peckham reviewed the reports and fielded questions.

A/M/S (Ortega/Landgraf) (Unanimous)

Motion to approve the Treasurer’s Report as presented.

**XI. TEXAS COUNCIL OF COMMUNITY CENTERS’ REPORT**

Chair Margaret Jones shared that the search committee has approved Lee Johnson as new Chief Executive Officer of the Texas Council of Community Centers. The next board meeting is scheduled for August 25<sup>th</sup>-27<sup>th</sup>.

**XII. TEXAS COUNCIL RISK MANAGEMENT FUND’S (TCRMF) MEETINGS AND INFORMATION**

CEO Barnhill reported that there was no scheduled meeting for June. PermiaCare received the 2022-2023 insurance renewal which included a 15% increase due to a series of weather disasters across the State. The next meeting is scheduled for August 3<sup>rd</sup>-5<sup>th</sup>.

**XIII. SHERIFF’S OFFICE REPORT**

Sgt. Arvin Garces reported the sheriff’s office responded to 139 calls in May and 128 calls in June. They are currently half-staffed with only one 3-man crew. One officer is in training and there are two prospective candidates.

#### **XIV. OTHER BUSINESS**

##### **1. Community Health Worker Vehicle Bid Acceptance**

CEO Barnhill reviewed the Community Health Worker grant and the proposal for four new Ford Explorers from Jim Bass Ford

A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to accept the proposal provided for the New Ford Explorer RFP with award of the contract to Jim Bass Ford as recommended by staff.

##### **2. Update Signatures on TexPool Investment Accounts**

CEO Barnhill presented the need, due to recent changes in the Center's financial leadership, for an update of the TexPool investment account signature card to allow proper cash management and access for reconciliation.

A/M/S (Ortega/Peckham) (Unanimous)

Motion to approve the update of the TexPool investment account signature card as recommended by staff.

##### **3. Update Signatures on TexStar Investment Accounts**

CEO Barnhill presented the need, due to recent changes in the Center's financial leadership, for an update of the TexStar investment account signature card to allow proper cash management and access for reconciliation.

A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to approve the update of the TexStar investment account signature card as recommended by staff.

#### 4. Victims of Crime Act Grant Program Resolution

CEO Barnhill reviewed the Victims of Crime Act grant requirement that the Board must pass a resolution that designates an authorized official to apply for, accept, reject, alter, or terminate the grant.

A/M/S (Cook/Ortega) (Unanimous)

Motion to approve the Victims of Crime Act (VOCA) grant resolution as recommended by staff.

There being no further business, Vice Chair Terry Wilkinson adjourned the meeting at 4:39 p.m.



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Chris Barnhill,  
Chief Executive Officer



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Derek Cook,  
Secretary