

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held May 17, 2022, at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers present were Margaret Jones, Chair; Ryan Peckham, Treasurer; and Terry Wilkinson, Vice-Chair. Board officer absent was Derek Cook, Secretary.

Board members present were John Landgraf, Gus Ortega, Amy Hendrick, and Barbara Yarbrough. Board member absent was Frank Rodriguez.

Ex-officio member present was Samuel Garces.

Ex-officio member absent was Arvin West.

Staff members present were Chris Barnhill, Chief Executive Officer; Jill Stephens, Human Resources Director; Joshua Alaniz, Chief of Staff; Jessica Smith, Director of Resource Development; Todd Luzadder, Director of Mental Health Services; Amber Pyle, Executive Assistant; and Dalia Ramirez, Mental Health First Aid Training and Outreach Coordinator.

No guest was present.

### **I. CALL MEETING TO ORDER**

Chair, Margaret Jones declared a quorum and called the meeting to order at 3:30 p.m.

### **II. PUBLIC COMMENTS**

Chair Jones asked if there were any public comments. None were provided.

**VI. CHIEF EXECUTIVE OFFICER (CEO) REPORT**

CEO Barnhill presented on the Texas Council issued brief entitled, "Things that Every Board Member Should be Talking About." CEO Barnhill reminded the Board about the upcoming Annual Texas Council Conference to would occur in Fort Worth, June 21<sup>st</sup>-23<sup>rd</sup>. Board members Terry Wilkinson, Margaret Jones, and Amy Hendrick are scheduled to attend.

**VII. PUBLIC LIAISON COMMITTEE REPORT– PLANNING AND NETWORK ADVISORY COMMITTEE MEETING**

Chief of Staff Joshua Alaniz reported on the most recent meeting of the Planning and Network Advisory Committee which occurred May 3, 2022, at 12:00 PM. He reviewed the PNAC minutes distributed to the Board prior to the meeting. The PNAC recommends the PermianCare board charge staff with investigate the potential purchase of an IDD home from Spectrum of Solutions in replacement of Boyd House. This action was approved and recommended by the Board.

A/M/S (Jones/Peckham) (Unanimous)

Motion to approve the PNAC minutes and recommendations made by the PNAC.

**VIII. TREASURER'S REPORT**

The Treasurer's Report for April 2022 was distributed to all members prior to the meeting. Treasurer Peckham reviewed the reports and fielded questions.

A/M/S (Landgraf/Ortega) (Unanimous)

Motion to approve the Treasurer's Report as presented.

**IX. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT**

PermiaCare Board Chair and Texas Council Board Trustee Margaret Jones reported on the Texas Council meeting held in April. Texas Council Executive Director Danette Castle provided her resignation to the TC Board at the April meeting following 14 years of dedicate service in the role. Chair Jones is an appointed member of the search committee for the new Executive Director. The committee projects an announcement of the new ED in June.

**X. TEXAS COUNCIL RISK MANAGEMENT FUND'S (TCRMF) MEETINGS AND INFORMATION**

CEO Barnhill provided an update covering the May meeting of TCRMF. CEO Barnhill mentioned there is a position open on the TCRMF Board if any of our Trustees are interested. Cyber risk and liability have been brought to the forefront as issues being discussed and managed. TCRMF is doing well financially and currently covers 331 of the 39 community centers.

**XI. SHERIFF'S OFFICE REPORT**

Ex-officio board member Samuel Garces reported that from January to March his unit responded to 321 crisis calls. In April, they responded to 126. The mental health unit with Midland County has five mental health officers. 28 referrals went to PermiaCare with 49 hospitalizations. There were 3 out of county transfers with 121 Emergency Room diversions. The mental health unit averages approximately 2 – 4 calls each night. The shifts consist of 8-4 and 4-12 Monday through Friday with weekends being on call 24/7.

This item was distributed to all members prior to the meeting. CEO Barnhill reviewed the highlights of the policy and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.00 "Investments" with revisions and the accompanying board resolution as recommended by the Finance Committee.

**5. Finance Committee - Annual Review of Policy 4.02.04.01 "Investments-Donor Restricted & Particular Purpose Funds" and Investment Plan**

This item was distributed to all members prior to the meeting. CEO Barnhill reviewed the highlights of the policy and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.01 "Investments-Donor Restricted and Particular Purpose Funds" with no revisions; the Investment Plan with no revisions; and the Spending Plan with no revisions, as recommended by the Finance Committee.

**6. Finance Committee – Annual Review of Policy 4.02.04.02 "Investments-Post Employment Benefits (PEB) Trust"**

This item was distributed to all members prior to the meeting. CEO Barnhill reviewed the highlights of the policy and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.02 "Investments – Post Employment Benefit (PEB) Trust" with no revisions, as recommended by the Finance Committee.



**7. The Board will go into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of**

a.) Deliberating the evaluation of the Chief Executive Officer

The Board moved into Executive Session at 4:30 PM.

A/M/S (Yarbrough/Landgraf) (Unanimous)

Motion to move into Executive Session pursuant to section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.

The meeting was returned to Open Session at 4:40 PM.


A/M/S (Yarbrough/Landgraf) (Unanimous)

**8. Act on matters considered in Executive Session**

Motion to authorize Chair Jones to sign the contract of CEO Barnhill

A/M/S (Yarbrough/Landgraf) (Unanimous)

There being no further business, Chair Jones adjourned the meeting at 4:47 p.m.



Chris Barnhill,  
Chief Executive Officer



Derek Cook  
Secretary