

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held November 19, 2019, at the Atmos Energy Corporation's Fischer Community Room, 2304 Loop 40 (*behind the Post Office at Midland International Airport*), Midland, Texas.

Board officers present were Gus Ortega, Chair; Patricia Nelson, Treasurer; and Margaret Jones, Secretary. Board officer absent was Barbara Yarbrough, Vice-Chair.

Board members present were John Landgraf, Larry Edgerton, Ladoyce Lambert and Mark Dettman.

Ex-Officio board member present was Sargent Kaija Valkonen. Ex-Officio board member absent was Captain Steve McNeill.

Staff members present were Chris Barnhill, Chief Executive Officer; Christian Marmol, Interim Chief Financial Officer; Jill Stephens, Director of Human Resources; Todd Luzadder, Director of Mental Health Services; Joshua Alaniz, Director of Resource Development; Erica Holguin, Assistant Director of Resource Development; and Amber Pyle, Executive Assistant.

Guest present was Sergeant Fernando Carrasco.

### **I. CALL MEETING TO ORDER**

Chair Ortega declared a quorum and called the meeting to order at 3:27 p.m.

### **II. PUBLIC COMMENT**

There was no public comment.

### **III. CHAIR'S REPORT**

Chair Ortega had no report. CEO Barnhill discussed not meeting in December due to the Christmas holiday, the next scheduled meeting will be January 21, 2020. Chair Ortega then introduced Sergeant Fernando Carrasco.

### **IV. PRESENTATIONS/TRAINING**

Sergeant Fernando Carrasco presented on Mental Health Deputy Services. Sergeant Carrasco thanked the Board for allowing him to speak on behalf of the Mental Health Deputy Services provided by his team. Sergeant Carrasco stated that the program started in 2005 with a grant from TCCOOMI (Texas Correctional Office on Offenders with Medical or Mental Impairments) with two Mental Health Deputies and has now grown to six in 2020, including himself. The deputies are an elite unit of officers trained to know the signs of mental illness and substance use so that they can correctly handle each individual. In 2005 the unit began with an average of 98 calls per month which has increased to 187 calls per month for 2019. The unit specializes in diversion of individuals from emergency rooms and jail to reduce the overall cost of care and direct each person to the most effective course of treatment.

### **V. CONSENT AGENDA**

The Consent Agenda was distributed to all members prior to the meeting. Chair Ortega asked if there were any requests to remove items for

discussion. Hearing none, he requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Jones) (Unanimous)

Motion to approve the Consent Agenda as presented.

## **VI. TREASURER'S REPORT**

The Treasurer's Report for October 2019 was distributed to all members prior to the meeting. Treasurer Nelson reviewed the report and answered questions.

A/M/S (Lambert/Landgraf) (Unanimous)

Motion to approve the Treasurer's Report as presented.

## **VII. PUBLIC LIAISON COMMITTEE REPORT – PLANNING AND NETWORK**

### **ADVISORY COMMITTEE MEETING**

Erica Holguin reported that the meeting of the Planning and Network Advisory Committee occurred November 5, 2019. Mrs. Holguin reviewed the minutes distributed to the Board prior to the meeting.

A/M/S (Landgraf/Edgerton) (Unanimous)

Motion to approve the PNAC minutes and recommendations made by the PNAC.

**VIII. QUALITY MANAGEMENT REPORT – Fourth Quarter 2019**

Joshua Alaniz reviewed the 4<sup>th</sup> Quarter FY 2019 Quality Management report, which had been distributed prior to the meeting. Mr. Alaniz discussed specific findings.

A/M/S (Landgraf/Nelson) (Unanimous)

Motion to accept the 4<sup>th</sup> Quarter FY 2019 Quality Management Report

**IX. CONTRACT COMPLIANCE REPORT – Fourth Quarter 2019**

Todd Luzadder reviewed the 4<sup>th</sup> Quarter FY 2019 contract compliance report, which had been distributed prior to the meeting.

A/M/S (Jones/Lambert) (Unanimous)

Motion to accept the 4<sup>th</sup> Quarter FY 2019 Contract Compliance Report

**X. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT**

Council Representative Jones attended a meeting on November 1<sup>st</sup> and 2<sup>nd</sup> where she served as the newly elected Chair. Mrs. Jones reported that there is still discussion on the struggle to get all the centers CCBHC (Certified Community Behavioral Health Clinics) certified so the system can move forward with the planning of future funding. The Texas Council in cooperation with Human Opportunities Workforce have drafted a mass shooting manual for Community Centers to assist with future mass crime event responses. Lee Johnson, Deputy Director of the Texas Council, was very complimentary of CEO Barnhill's efforts in handling the recent mass shooting in Odessa. The next Texas Council of Community Centers' Board meeting will be held January 17<sup>th</sup> & 18<sup>th</sup>.

**XI. TEXAS COUNCIL RISK MANAGEMENT FUND REPORT**

Risk Management Representative Lambert attended the annual meeting on November 15th. Three members were up for re-election and all of them were selected to serve under the same title including Mr. Lambert as treasurer. The Board of the Fund approved the audit for the year ending August 31, 2019. Mr. Lambert reported that all the financials in the Risk Management Fund are in good shape with \$4 million dollars added to the surplus over this past year thanks to a favorable actuarial report and additional investment income.

**XII. SHERIFF'S OFFICE REPORT**

There was no report.

**XIII. OTHER BUSINESS**

**1. Finance Committee – Employee Health Insurance Effective February 1, 2020**

Interim Chief Financial Officer Marmol reviewed the upcoming contracts for the employee health insurance plan year to begin February 2020. Interim CFO Marmol explained the increases in cost from 2019 to 2020 and answered questions.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve the renewal of the current health, dental and vision contract agreements for PermianCare's employee health benefit program as presented by staff and recommended by the Finance Committee.

**2. Finance Committee – Approve Fiscal Year 2020 Budget Revision #1**

CEO Barnhill reviewed the budget revisions created by funding increases to PermianCare for the Mental Health program, a new Victims of Crime Act grant related to the mass shooting, and the Early Childhood Intervention program.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2020 budget revisions as presented by staff and recommended by the Finance Committee

**3. The board will go into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.**

The Board moved into Executive session at 4:39 P.M.

A/M/S (Lambert/Nelson) (Unanimous)

Motion to move into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.

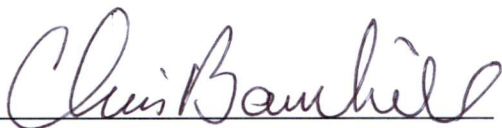
The meeting was returned to Open Session at 4:53 P.M.

A/M/S (Landgraf/Lambert) (Unanimous)

**4. Act on matters considered in Executive Session–**

No action was taken following the Executive Session.

There being no further business, Chair Ortega adjourned at 5:00 P.M.



---

Chris Barnhill,  
Chief Executive Officer



---

Margaret Jones,  
Secretary